

# ***Guidelines for Application of Transfer Students Year 2024***

2024年度

編入・転入生募集要項

Educational Foundation of Ota Kokusai Gakuen  
Gunma Kokusai Academy Secondary School

学校法人太田国際学園 ぐんま国際アカデミー中等部・高等部



■ Date of Examination January 23, 2025 (Reserve day 24)

■ Application period From Dec. 16 to 20, 2024

※On-site and online examinations conducted

## 1. Policy on accepting transfer students

As a 12-year English immersion school, approximately 70% of classes are conducted in English from the first grade of elementary school, and students acquire higher English proficiency as they progress through the grades. Transfer applicants must have the English and Japanese language skills necessary to take classes in the appropriate grade level. However, JSL (Japanese as second language) classes are also offered for students whose native language is not Japanese.

Only April transfer students are accepted.

Those wishing to take the transfer exam should register on the school's website. (<http://www.gka.ed.jp>  
「Admission」 → 「Transfer for secondary school」)

## 2. Transfer qualification

①Junior High : TOEFL Junior 700 or above, or equivalent English language skills.

Senior High : TOEFL Junior 780 or above, or equivalent English language skills.

(Upper level of Eiken Grade Pre-2 to lower level of Eiken Grade-2.)

For students whose mother tongue is not Japanese, Japanese Language Proficiency Test N3 equivalent or above.

(Upper level of Eiken Grade -2 to lower level of Eiken Grade-Pre1.)

②The student must be able to commute to the school with his/her parents/guardians in an area that is within an hour's commute from the school after enrollment.

3. Number of applicants Each grade from grade 7 to 10 : a few

## 4. Registration of transfer requests

If you meet the qualifications in 2. above, please register via the website.

◇Registration of transfer requests is limited to once during the academic year (April-March).

◇Registration is cancelled at the end of the academic year (end of March). If you did not take the exam in the year you registered and wish to take it in the following year, please re-register from April onwards.

## 5. Compulsory education age 【2025school year】

Grade	Date of Birth
Grade 7 (JH Grade 1)	From 2 April 2012 to 1 April 2013
Grade 8 (JH Grade 2)	From 2 April 2011 to 1 April 2012
Grade 9 (JH Grade 3)	From 2 April 2010 to 1 April 2011

## 6. Examination dates, subjects and selection procedure

Exam Date	Subjects	Selection Procedure
January 23rd (Reserve day) 24th	Japanese, English, Maths (Maths questions in Japanese and English; answers in either language are acceptable.)	Comprehensive assessment of written test, interview and documents

※There is also a parental interview (interview time 15-20 minutes).

## 7. Exam Schedule

The timetable for the examinations depends on the status of the application and will be announced in early January. The schedule is about 4 hours, morning or afternoon. For those taking the online exam, the exam is basically held during daylight hours in Japan. As the content of the examinations varies according to the student's grade, each student will be given a different schedule, even at the same venue.

## 8. Announcement of the results

Shipped by mail on January 30th, 2025.

(Online exam takers will be informed of the results by email).

## 9. Documents required for application

- ① The school's designated application form
- ② The transcript or a copy of report card (Last three years). Or 調査書 (*Chosasyo*) is applicable.
- ③ School brochure or the copy of the school website of the current school, if you are currently enrolled in a school outside Japan.
- ④ ◆ If the applicant's first language is not English
  - TOEFL Junior® Test Score Report
  - ※ In case the TOEFL Junior® Test Score Report cannot be submitted together with the application documents, it must be submitted by the completion of the payment of the entrance fee. Your acceptance may be canceled if the score report is not submitted by the designated date.
  - If you live overseas and have difficulty taking the TOEFL Jr. test, submit the results of the EIKEN or TOEIC score, etc.◆ If the applicant's first language is not Japanese
  - Results of the Japanese Language Proficiency Test (proof of N3 level)
- ⑤ Copies of the records of activities; Awards, etc., if applicable

◇ Submit to : 〒373-0813 Gunmaken Otashi Uchigashimacho 1361-4  
Gunma Kokusai Academy Secondary School Transfer exam application desk

## 10. Entrance examination fee

◇ Fee : 15,000 yen

◇ Transfer details : **Bank name : Gunma bank Ota branch**

ガッコウホウジン オオタコクサイガクエン

**Bank account name : 学校法人太田国際学園 Gakkohojin ota kokusaigakuen**

**Bank account number : 2159745**

**Deposit item : Saving account 普通預金(Futsuyokin)**

◇ Payment period : **From 16th to 20th December 2024**

◇ Name of the transferor : Please transfer the money in the name of the student taking the exam.

## 11. Notes on filling in the application form

- Please use a black ballpoint or fountain pen and complete the form in block letters. All fields marked with an asterisk (\*) must be completed.
  - If siblings apply together, submit one copy per sibling.
  - Application form should include a photograph of the applicant
  - 'Applicant's name' and 'Parent's name' must be filled in exactly as they appear on the residence certificate. The English (Romanized) name should be written in accordance with the name on the passport.
  - The applicant's date of birth should be written in Western calendar.
  - In the 'Applicant's nationality' field, select (tick) '1 Japan (Japanese)' if the applicant has Japanese nationality. If the applicant have a nationality other than Japanese, select '2. (Other)' and enter the name of your nationality. If the applicant has more than one nationality, please provide the names of all nationalities.
  - The 'Applicant's current address' should be entered from the name of the prefecture as it appears on the certificate of residence. If you live in an apartment, please provide the name of the building and even the room number. Do not forget to include your postcode. In the City ,Prefecture field, enter the name of the municipality and prefecture in Roman (English) characters.  
(Example) [ *Ota* ]City, [ *Gunma* ]Prefecture
  - In the 'Current school' field, please provide the name and location (name of prefecture and city) of the school you are currently attending, in Japanese and English. Please fill in the 'Japanese language supplementary school' field only if you are currently living abroad and attending a Japanese language supplementary school.
  - In the 'Application form', please enter your current grade (Japanese school year).
  - If the 'current address of the parent/guardian' is the same as that of the applicant, write 'same as in the applicant's column'.
  - The 'Parent/guardian's occupation/name of employer' field should be completed in Japanese and in romanised (English) notation.
  - Please be as specific as possible in the 'Reasons for applying' section.
  - Please tick the exam of your choice; On site or Online exam and *Kokugo*( Exam for native speakers of Japanese) or Japanese Language Proficiency test.
  - In the 'Family members living with the applicant' field, please provide details of all family members living with the applicant, excluding the applicant.
  - If a sibling is enrolled at GKA, please enter the name and class of the sibling in the 'Name of sibling enrolled' box.
  - If siblings are applying together, please write the names of the siblings in the box 'If applying as siblings'.
  - **Email address and telephone number must be provided.**
  - On the reverse side of the 'Application form', please attach a copy of the certificate of payment of the application fee.
- \* Please note that deposits made before the application period are invalid. (ATMs can be used).  
\* For transfers from ATMs, the balance is useless, so please fill in the relevant section with a black pen.

### Enquiries about transfers

TEL:0276-47-7711 FAX:0276-47-7715

Educational Foundation of Ota Kokusai Gakuen

Gunma Kokusai Academy Secondary School

URL <http://www.gka.ed.jp> E-mail [info2@gka.ed.jp](mailto:info2@gka.ed.jp)